

The Sheldon City Council met in regular session on Wednesday, August 21, 2013 at 4:30 p.m. Mayor Katricia Meendering called the meeting to order. Roll call was taken. Present: Brad Hindt, Duane Seehusen, Ron Rensink, Greg Geels, and Dave Popkes. Also present: Todd Uhl, Lyle Bolkema, Micah Schreurs, Scott Wynja, and Arlene Budden.

There were no public comments.

A motion was made by Rensink and seconded by Seehusen to approve the consent agenda with the following items:

- a. City Council Minutes of August 7, 2013, and the Minutes of the Boards & Commissions.
- b. Summary List of Claims—City, Boards & Commissions.
- c. Financial Reports for July 2013.
- d. Student SCAT Applicants Ellie Clark and Olivia DeKok.
- e. Renewal of Liquor License for Cooks Café & Langer's Bar and Grill.
- f. Renewal of Liquor License for Los Tulipanes.

Roll call was taken. Ayes, all. Motion carried.

A motion was made by Hindt and seconded by Popkes to approve the Sheldon Regional Airport Engineering Agreement for Runway 15/33 and Taxiway Rehabilitation Construction Observation and Administrative Services with McClure Engineering Co., in the amount of \$35,250. Roll call was taken. Ayes, all. Motion carried. This fee is reimbursable from the FAA grant on a 90/10 basis.

A motion was made by Popkes and seconded by Seehusen to approve Change Order #2-Final, to revise final quantities and extend the warranty for three years for the GSR Repair Project. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Hindt and seconded by Popkes to approve Pay Estimate #1 in the amount of \$110,211.40 to Champion Coatings, Inc., for the GSR Repair Project. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Seehusen and seconded by Popkes to approve Change Order #1 as a net addition of \$2,526.00 to the contract for the 2013 Trilogy Village Replat Improvements. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Hindt and seconded by Seehusen to approve Change Order #2 as a net elimination of \$791.50 to the contract for the 2013 Trilogy Village Replat Improvements. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Rensink and seconded by Hindt to approve Pay Estimate #1 in the amount of \$57,700.86 to Vander Pol Excavating of Orange City, Iowa, for the 2013 Trilogy Village Replat Improvements. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Seehusen and seconded by Hindt to approve Change Order #1 for storm sewer material and labor in the amount of \$7,249.18, for the Country Club Road and East 9<sup>th</sup> Street Improvements. Roll call was taken. Ayes, all. Motion carried. City Manager Wynja stated that this project expense was originally part of the Sheldon Crossing Residential Development, but now it can be part of the grant reimbursement for the Country Club Road and East 9<sup>th</sup> Street Improvement Project.

A motion was made by Hindt and seconded by Rensink to approve Pay Estimate #1 in the amount of \$305,601.29 to OMG, Inc. d/b/a Tri-State Paving, for the Country Club Road and East 9<sup>th</sup> Street Improvement Project. Roll call was taken. Ayes, all. Motion carried.

Public Works Director Todd Uhl informed the Council that the City's storm sewer crosses over the Canadian Pacific Railroad Co. property on South 3<sup>rd</sup> Avenue by Ahlers Oil Co. It appears that this pipe may have been discontinued a long time ago and apparently is plugged, causing the drainage problems on that end of South 3<sup>rd</sup> Avenue. After discussion, a motion was made by Rensink and seconded by Geels to approve payment in an amount not to exceed \$5,200 for storm sewer material for South 3<sup>rd</sup> Avenue as the City of Sheldon's cost share, and the Canadian Pacific Railroad Co. will cover the labor cost of the repair and installation of the pipe, which will be a benefit to the City and the railroad company. Roll call was taken. Ayes, all. Motion carried. The majority of this project will be paid out of the storm drainage line item in the Road Use Tax Fund, and the balance can be paid from street maintenance/repair or operating supplies.

City Manager Wynja stated that the City has obtained ownership of the borrow pit, and the Council should discuss how they want to proceed with this as part of the Sheldon Crossing Development Project. The O'Brien County Conservation Board has indicated that they would help with control of grass and weeds, stock fish in the pond, etc. After discussion, a motion was made by Seehusen and seconded by Rensink directing City Manager Wynja to meet with the O'Brien County Conservation Board to discuss what is allowable around the borrow pit and bring this back to the Council for further consideration, in order to move forward with this portion in the Master Plan for the Sheldon Crossing Development. Roll call was taken. Ayes, all. Motion carried.

Councilman Rensink stated that he had several comments from Sheldon residents who were not in favor of using different garbage and recycling containers. At his recommendation, there was no further discussion on this agenda item.

A motion was made by Seehusen and seconded by Popkes to approve the Memorandum of Understanding Between the Sheldon Chamber & Economic Development Corporation (SCDC) and the City of Sheldon for Development Director Position. Roll call was taken. Ayes, all. Motion carried. City Manager Wynja stated that changes may be required in the City Code of Ordinances and the SCDC By-laws, in order to change this position to an employee of the City. He also stated that the City would begin advertising to fill the vacancy.

Press comments-none.

Council comments-Councilman Rensink commented that some of the neglected properties around town are a disgrace to the City, and he stated the City needs to enforce the nuisance ordinance to get them cleaned up. Councilman Popkes also recommended enforcing the Municipal Infraction process for cleanup of these various locations. City Manager Wynja did inform the Council that nuisance letters are already being prepared.

Staff comments-Public Works Director Uhl informed the Council that the 2013 Street Asphalt Overlay Project would begin on Monday for the various streets, as identified in the 2013/2014 Budget. He also stated that a preconstruction meeting is scheduled next week for the Water Tower Painting Project. After that, the City should have a better idea when this project will begin.

City Manager Wynja commented that the City is allowed to set traffic weight limits on Country Club Road. This will be brought back to the Council for discussion.

A motion was made by Seehusen and seconded by Hindt to adjourn the meeting at 5:03 p.m. Roll call was taken. Ayes, all. Motion carried.

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Arlene Budden, City Clerk/Treasurer/Finance Director